

AGENDA - notes

Friends of Hurstbourne Tarrant School AGM Meeting

Wednesday 2nd October 2024

HBT School, 2:15pm

Attendees: Mr Dee, Rachel Juniper, Victoria Keene, Gini Loughridge, Annabelle Parker, Sophie Bush, Michelle Rusbridge, Louisa Freeman, Rachel Hoyes, Hannah Morris, Gemma Coombes

Apologies: Izzy Maclachlan, Olivia Wallace, Emily Cane, Rosie Mills, Tammy Taylor-Dalley

New Members: Victoria Keene, Gini Loughridge and Annabelle Parker

- Welcome back and introductions.
- Chair's report
 - Please see separate report
- Treasurer's report
 - Please see separate report
- Resignations and Elections/Re-elections
 - Rachel Hoyes nominated for secretary, Chris Parker stepped down - Louisa proposed and Hannah seconded (all present voted in favour)
 - Louisa Freeman nominated for chair - Rachel proposed and Michelle seconded (all present voted in favour)
 - Gemma Coombes nominated for treasurer - Louisa proposed and Rachel seconded (all present voted in favour)
- Upcoming fundraising events
 1. Cake Sale 18th October – **Louisa to organise.**
 2. Dress Down Day and Halloween Disco 24th October – **Rachel and Louisa to organise.**
 - a. Plan to do dress down day (Non-Halloween! As school can't do Halloween linked activities)
 - b. Will ask for dress up stuff for the disco then kids can dress up in the hall.
 - c. All in one price and they get tokens - £8?
 - d. Pizza, squash, sweets and popcorn
 - e. Halloween tattoos
 - f. UV light?
 3. Christmas "Day" to replace Xmas fair.
 - a. Suggested not doing the Xmas fair. As a huge amount of work, low take up of volunteers and only a small profit (£400).
 - i. Mr Dee said Happy to have less on in the lead up to Christmas
 - b. Instead, kids Xmas film and dress down day?

- c. Ask parents to come a bit early to pick up and do mulled wine and cake sale in the hall. Xmas jumpers etc. Will be discussed more at next meeting.
- d. Jingle jars for kids?
- e. Sell raffle tickets?
- f. **Need to set date.**
- g. **Kids decorations to sell? Sophie looking into baker ross options**

4. Merchandise for Xmas/ ongoing –

- a. Cookbook
 - i. Hannah Morris found printing for £5.
 - ii. Hannah to collate recipes and Sophie to assist.
 - iii. Need to put together the ask ASAP?
- b. Tea towel
 - i. Sophie to ask Louise Bartlett about how this was done last time.
- c. Christmas Cards
 - i. Mel happy to do again.

5. Other Fundraising ideas

- a. Rosie - wreath making evening - **Rosie to organise**
- b. Gini suggested a sponsored silence, do at home – maybe when we have something to fundraise for?
- c. Break the rules day – Mr Dee suggested last Monday of summer term.
- d. Carol signing - Sophie and Hannah to look into arranging.
- e. Raffle - Livy and Rachel J taking the lead on
- f. Louisa and Emily – walk the test way - sponsored walk - kids could join for the start?

- AOB

- Get everyone DBS, Hannah Morris said she needs to do this.
- Angels list - **action for Mr Dee** to create one and well as fundraising priorities.
- Better relationship with hall? Would be great to use more but tricky with costs. Especially licence.
- Emily to speak to Mr Dee about sending out a jot form for parents. With the aim of encouraging volunteers to support the friends and get an idea of what events they would like to see.

- Date and time of next meeting – 16th October on Zoom 8pm