



Hurstbourne Tarrant Church of England (Controlled) Primary School.

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Headteacher: Mr Gareth Dee BSc (Hons) Econ QTS PGCE

Hampshire Education Committee

Minutes of the meeting of Governors of Hurstbourne Tarrant Church of England (Controlled) Primary School held on Tuesday 10th July 2018 at 5.15pm

The meeting opened at 5.15pm with a prayer from Rev Trevor Lewis

Governors Present	Mrs Sue Evans (SE)	- LEA Governor (Chair)
	Mr Gareth Dee – (GD)	- Headteacher
	Mr Rupert Condor (RC)	- Co-Opted Governor
	Mr Steve Swift (SS)	- Co-Opted Governor
	Mrs Miriam Edwards (ME)	- Co-Opted Governor
	Rev Trevor Lewis	- Foundation Governor
	Mr Robin Price (RP)	- Staff Governor
	Ms Georgina Wilson (GW)	- Parent Governor
	Mrs Davina St Aubyn (DS)	- Parent Governor
	Ms Carrie Reeves	- Parent Governor
	Mrs Louisa Savage (LS)	- Parent Governor
	Mrs Deirdre Nicol	- Co-opted Governor

Apologies Mrs Kim Trewby Foundation Governor This apology was accepted.

Welcome

Mrs S. Evans welcomed all governors.

1. Declaration of Pecuniary Interests

There were no declarations of pecuniary interests declared relevant to the meeting.

2. Minutes of the Governing Body Meeting of Monday 14th May 2018 and matters arising

Minutes of the meeting of 14th May were accepted as a true record.
Any matters arising were on the agenda.



3. Headteacher's Report

GD Headteachers report had been circulated to FGB members prior to the meeting and updates discussed.

Since the report there are 3 confirmed additional children joining the school in September and one potential additional. Year R stands at 14 pupils (1 space remains).

Other year groups are full.

There is one child safeguarding issue and GD will attend a conference on Monday 16th July on a child protection issue, which will include outside services including the police (This is a Section 47 investigation which was clarified to Governors).

SE requested what feedback from parents was received from those receiving 'persistent absentee' letters. GD noted they were having little effect. One involved the child under the Section 47 investigation. One child does appear to suffer illness problems. In other case's fines do not appear to deter. For example, several parents had taken children 'out sick' after the sports event morning, knowing it would be counted as 'an unauthorised absence'.

TL asked if permissions for attendance for out for school induction days at new schools were counted as 'non-agreed absence' GD said they are not.

SATs Results (end of KS 2)

Results received by the school the morning of the 10th July 2018 were extremely encouraging (see attached table). With the exception of a slight dip below in the 'highest level' in mathematics, all other results were above the national levels, including special needs pupils. These results were commended by Governors to the staff and pupils in the school.

2. Resources Committee Report

Minutes of the of the Resources Committee meeting of the 3rd of July had been circulated to members of that committee. The Clerk apologised and would circulate those minutes to the remaining members of the FGB after the present meeting.

RC summarised the last resource committee meeting.

He noted actual spend vs budgeted spend were not synchronised and currently the deficit was greater than planned (£37,221 vs an expected £23,0310. This would improve by September as there would be negligible non-pay related expenditure. Income is currently below EOY expected (by about £11,390), but not all incomes have yet been received. Therefore, the current expected forward deficit for September 2018 is £11,204, but this could improve.

TL asked about the consequences of an ongoing deficit? RC replied we must try and balance our budget but new funding regulations do not help. Increasing pupil numbers helps, as each pupil brings in an additional £2000 + per head. We must show endeavour to balance the books, but not at the expense of staff numbers and quality.

SE requested we should examine 'bench marking' against similar sized schools and noted we appeared well staffed compared to many (however GD noted this was often due to



pupil premium funding for specialist needs children which changes with pupil progress through the school).

3. Curriculum and Standards Committee

Minutes of the last C and S meeting had been circulated prior to the meeting and SE congratulated the committee on its monitoring of individual class progress., especially 'working walls'. SS noted following this years Yr6 SATs results, the current Yr5 cohort are unlikely to reach these high standards next year and Governors should be aware of this.

A new reception class teacher, Miss Alexander Dance, has been appointed to start in September to replace Mr Jenkin who is moving to a new school. Governors appreciated the excellent work of Mr Jenkin and recorded their good wishes on his new appointment.

4. Pay and Personnel Committee

The committee had not met in the Summer term, but the next committee meeting was scheduled for the Autumn term.

5. Date of next meeting

SE had circulated suggested dates for the 2018-2019 academic year and with the exception of one C and S meeting to be re-scheduled were agreed.

The meeting then concluded at 5.45pm prior to Governor training on Revisiting the School's Christian values.

Dr David Ellis

Clerk to the Governing Body

