



'Love of Learning. Love of Life!'

Our Core Christian Values: Respect, Honesty, Care and Love.

Hurstbourne Tarrant Church of England (Controlled)

Primary School.

Headteacher: Mr Gareth Dee BScEcon (Hons) PGCE

Extraordinary Full Governing Body Meeting Wednesday 15th July 2020 at 5.30pm (School Playground with Social Distancing)

Governors Present

Mrs Sue Evans (SE)	- LA Governor (Chair)
Mr Gareth Dee (GD)	- Headteacher
Mrs Miriam Edwards (ME)	- Co-Opted Governor
Mr Robin Price (RP)	- Staff Governor
Ms Georgina Wilson (GW)	- Parent Governor
Mrs Alex Luker (AL)	- Parent Governor
Rev Trevor Lewis (TL)	- Foundation Governor
Mrs Eva Healey (EH)	- Co-Opted Governor
Mr Ian Morris (IM)	- Co-Opted Governor
Mr Robert Perry (RP)	- Parent Governor
Mr Rupert Conder (RC)	- Co-Opted Governor

Apologies:

Mr Freddy Colquhoun (FC)	- Parent Governor
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Non-Governor: Dr David Ellis (Clerk to the Governors)

Introduction

The Extraordinary FGB meeting of the 15th July 2020 was subject to meeting restrictions enforced by HM Government in response to the Coronavirus world pandemic outbreak. The meeting was conducted with social distancing in line with Government guidelines in the school playground. Its intention was to discuss school re-opening measures from September.

1. Declaration of Pecuniary Interests

SE welcomed all to the meeting

There were no declarations of pecuniary interests declared relevant to the meeting.

2. Minutes of the Extraordinary Governing Body Meeting of 24th June 2020 and matters arising

Minutes of the meeting of Governors of Hurstbourne Tarrant Church of England (Controlled) Primary School of the meeting of the 24th June 2020 were accepted as a true record of the meeting.

Matters arising: None

3. Headteacher's Report

GD had emailed Governors his latest headteacher report and a link to the latest Government guidelines to re-opening the school in September. He had also distributed a two page summary of those guidelines pertinent to the school.

In summary it stated:

ADMISSIONS:

We are still waiting for documentation from some of the parents who have informed GD that they are moving their children to the private sector.

The current numbers for next year are as follows:

YR: 15

Y1: 16

Y2: 13 – (+1)

Y3: 13 – (-5)

Y4: 19

Y5: 14 – (+2)

Y6: 13 - (+2)

GD has included the net increases/decreases in brackets. Currently the school will have 103 pupils on roll in September.

SAFEGUARDING

The school has 1 family who are receiving Early Help support which has been managed during lockdown.

SEPTEMBER REOPENING

Having read the guidance sent out to schools in mid-June by the Government GD had made a summary to help the Governor's plan forward for September.

Key points were:

- All pupils to return full time to class size bubbles.
- Desks in classrooms to face the front.

- Staff to socially distance from children and other staff where possible.

The school will not need a staggered start as there a number of entry points to the school
Children not to worry about lining up.

- Spring Class – over wooden bridge and meet by gate outside the office.
- Summer Class – gate into Syd’s Garden
- Autumn Class – gate by PE shed.
- Winter Class – tennis courts.
- Rigorous cleaning regime to continue.
- Hand washing to continue: on arrival, before and after break, before and after lunch and at the end of the day.
- Separation of bubbles to continue which will mean staggered break times and lunchtimes.
- Staff can work across different groups which will enable us to provide for PPA cover.
- We can welcome back Planet Education and Listen 2 Me (Music).
- Clubs can resume but might only be open to children from that bubble.
- Attendance in school will be compulsory.
- All children will be expected back in school except in exceptional circumstances.
- Catch- up funding will be used to help close gaps in learning. We will wait for further guidance on how this money can be spent.
- Need to be mindful of staff workload and mental health.
- We can use supply staff if we need them. A teacher can work in more than one school.
- GD will need to check that we don’t have any staff who are abroad at the end of August because they may need to quarantine.
- We will not need to use the Community Centre.
- The school will need to be well ventilated.
- The advice is against overnight educational visits so PGL will probably need to be cancelled this year. The school would attempt to organise a one day visit next year in May or June after Year 6 SATs.
- PE curriculum should look at non-contact sports where possible.

- High quality remote learning opportunities to be put in place in case of a local lockdown. The school is looking at 'Google G Suite' and have a grant of £1500 to install this at school. The process has already started and is in the hands of our IT support people at Harrow Way School. One of the INSET Days in September can be used for staff training. This might be the way to go to set homework in the future rather than send paper copies home.
- No whole school worship or singing. It is the aim to begin Celebration Worship on a Friday using Teams. It could be filmed and uploaded on to the school website. The whole school can take part, but may have to refrain from singing!

4) Discussion on new school September opening guidance.

AL asked if all parents withdrawing their children from August to private education had been contacted about their official leaving notice and their evidence of future private school fee payments. GD said this had been done, as without them the children cannot be un-enrolled from the school.

AL then asked if the school would carry out temperature monitoring of pupils with hand held devices? GD responded that a) they were not in the official guidance and b) they did not pick-up low-level pre-symptomatic Corona symptom infection or were very time specific to higher levels of post infection and enhanced virologic infection (the latter advice was backed by TL).

GW asked if the Spring-Summer classes would be still be too close in proximity when the classes returned to 30? GD and RP replied that this was normal and should not be an issue.

All classes have good ventilation via doors, windows and skylights

GW and AL asked if any children or staff were still in to need shielding? GD noted no children would require shielding under the new guidance and the one teacher (Miss Kirk who is still shielding) was keen to return (having set much work online during lockdown). TL noted she may need aid coming back to work given her medical issues.

AL asked if the 'smart screens' could be shared for homework provision if a local lockdown occurs? GD said this has been actively been pursued and staff training booked if required.

5 Sex, Relationships and Education (SRE)

GD had circulated the new DFE guidance that changes in September. Phasing in of the new curriculum is to be completed by summer 2021, but Governors need to be aware of the changes. For Example, new guidance is on relationships, puberty, not sex and has to be discussed by Governors and Diocese before role out. In the Autumn term the C and S Committee will examine the recommendations and report back on its recommendations. It will then be circulated with recommendations to all parents.

6. Correspondence (DE sent out as received)

8. AOB and Potential Date of Next Meetings

SE circulated potential meeting dates for the academic terms September 2020-July 2021 with the request Governors check their diaries for any clashes and get back to her asap. No meetings will be held on Tuesdays as this is the Rev TL day off.

Foundation Governor is uncertain to continue in post due to enhanced work commitments and Parent Governor AL is resigning due to her children leaving the school. Her replacement will be advertised in September. Foundation Governor Kim Trewby will not stand again due to work commitments. TL will seek a new Foundation Governor.

Dr David Ellis
Clerk to Governors